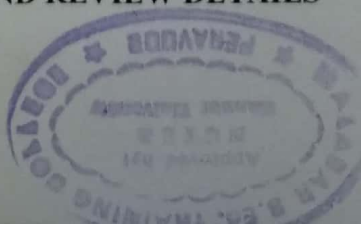
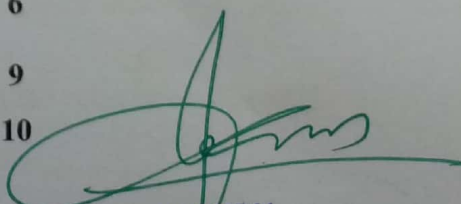


Institutional Code of Conduct

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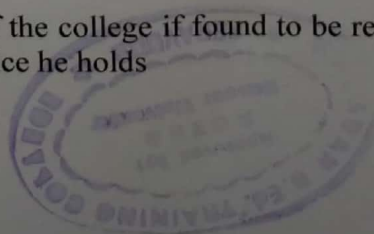


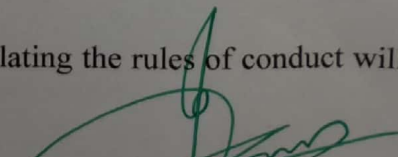

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 MALABAR B Ed TRAINING COLLEGE
 PERAVOOR, KANNUR- 670673

Malabar B.Ed Training College, Peravoor
(Affiliated to Kannur University, Recognised by NCTE, New Delhi)
Peravoor, Kannur, Kerala

General Code of conduct for Students

1. Students shall always behave with dignity and courtesy. They should always carry their identity cards in the college.
2. Students shall be clean and decent in appearance and dress.
3. The students shall observe strict modesty in dress.
4. The students should wear uniform, as suggested by the college
5. Men students shall not be found with folded up dhotis, unbuttoned shirts, low waist pants and T-shirts in the college.
6. Students shall wish the members of the staff the first time they see them
7. When a visitor or a member of the staff enters the class the students shall stand up and should remain standing until the visitor or staff member is seated or has directed them to visit.
8. Students shall leave lecture hall quietly permitting the women students to leave first.
9. Crowding on the veranda and doorway and shouting etc. will be treated as act of indiscipline.
10. No student shall leave the lecture hall when the class or guest lecture is in progress, except for an unavoidable reason. Leaving without permission is highly irregular.
11. Students shall be in their seats 5 minutes before the commencement of the class. 12. No late comer shall enter the class without permission of the lecturer concerned.
13. Students are expected to be in the library when they have no class. Loitering on the verandah and in the premises will be treated as indiscipline.
14. Students are forbidden from entering the laboratory except with the consent of the lecturer in charge.
15. Furniture should not be displaced and dislocated.
16. Students are warned not to participate in any agitation against authority nor should they engage in any activity promoting communal or religious disharmony.
17. Addressing any gathering in the premises without the permission of the principal is irregular except for college union activities.
18. No student shall appear for an interview or examination without prior permission of the principal.
19. Students are not permitted to use college office phones, except in extreme urgency.
20. Mobile phones, cinematic dance and fashion show shall not be allowed inside the college campus.
21. Any office bearer of the college if found to be repeatedly violating the rules of conduct will be relieved from the office he holds




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22. Banners, flags, posters etc. shall not be allowed inside the campus and at the gate for the purpose of any activity without the permission of the principal.
23. No certificate will be issued from the college unless the principal is satisfied with the reason stated by the applicant for such certificate
24. Application for certificate should be made at least two days in advance.
25. Conduct certificate will ordinarily be issued only along with the transfer certificate when the student has completed his course,
26. Ragging of any form is a nonbail-able offence and required criminal procedure.
27. Outsiders are not permitted to attend or organise any programme or activity without the permission of the principal.
28. Students shall pay due respect to National symbols and they shall always strive to protect cultural heredity of the Nation.
29. Students shall keep constitutional values inside and outside the campus.
30. Students shall uphold National and institutional values and they shall observe dignity and due respect in their dealings with all others.

PROFESSIONAL CODES OF CONDUCT

STUDENTS

1. Regularity and Punctuality:

- Attend all classes, meetings, and academic activities regularly and punctually.
- Seek prior approval for any anticipated absence.

2. Cordial Relationships:

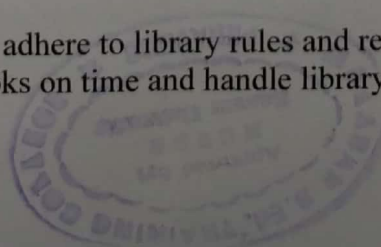
- Foster an environment of respect, courtesy, and cooperation.
- Resolve conflicts through dialogue and proper channels.

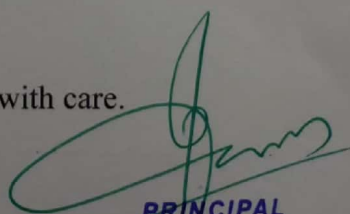
3. Classroom Rules:

- Maintain a conducive learning environment by avoiding disruptive behaviour.
- Follow teacher instructions, participate actively, and engage respectfully in discussions.

4. Library Etiquette:

- Maintain silence and adhere to library rules and regulations.
- Return borrowed books on time and handle library resources with care.




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5. Plastic-Free Campus:

- Avoid the use of single-use plastics on campus.
- Promote responsible waste disposal.

6. Energy Conservation:

- Turn off lights, fans, and electronic devices when not in use.
- Participate in energy conservation programs and initiatives.

7. Green Protocol:

- Support and participate in initiatives promoting a greener environment.
- Respect and contribute to the maintenance of green spaces on campus.

8. Water Saving:

- Use water responsibly and report any leaks or wastage.
- Participate in water conservation programs.

9. Waste Management:

- Segregate waste into recyclable and non-recyclable categories.
- Use designated bins for proper waste disposal.

10. Cleanliness:

- Maintain personal and communal hygiene.
- Dispose of waste responsibly and keep common areas clean.

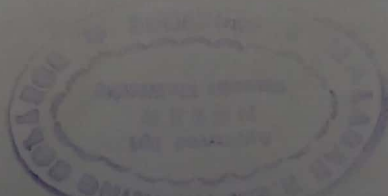
11. Modest Behaviour:


- Demonstrate modesty and humanity in behaviour and appearance.
- Uphold the values and reputation of Malabar B.Ed Training College.

12. Academic Integrity:

- Uphold academic honesty and integrity in all academic work.
- Plagiarism and cheating are strictly prohibited.

13. Professionalism:




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- Conduct yourself with professionalism in all interactions within the academic community.
- Uphold the ethical standards and values of Malabar B.Ed Training College.

14. Compliance:

- Adhere to all rules and regulations set forth by Malabar B Ed Training College Peravoor.
- Non-compliance may result in disciplinary actions.

15. Reporting Violations:

- Report any violations of this Code of Conduct to the appropriate authorities.

STAFF (TEACHERS AND NON-TEACHING STAFF)

1. Regularity and Punctuality:

- Lead by example in attending classes, meetings, and academic activities regularly and punctually.
 - Seek prior approval for any anticipated absence and communicate effectively.

2. Cordial Relationships:

- Foster an environment of respect, courtesy, and cooperation among colleagues and students.
- Resolve conflicts through dialogue and appropriate channels.

3. Classroom Rules:

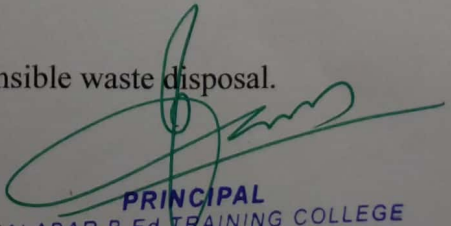
- Enforce and maintain a conducive learning environment by addressing disruptive behaviour.
- Communicate classroom rules clearly to students.

4. Library Etiquette:

- Set an example by maintaining silence and adhering to library rules.
- Encourage staff and students to handle library resources with care.

5. Plastic-Free Campus:

- Minimise the use of single-use plastics and encourage responsible waste disposal.
- Support and promote initiatives for a plastic-free campus.


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6. Energy Conservation:

- Lead energy conservation efforts by ensuring lights, fans, and electronic devices are turned off when not in use.
- Promote awareness and participation in energy-saving initiatives.

7. Green Protocol:

- Support and actively participate in green initiatives on campus.
- Encourage colleagues and students to contribute to the maintenance of green spaces.

8. Water Saving:

- Use water responsibly and promptly report any leaks or wastage.
- Encourage staff and students to participate in water conservation programs.

9. Waste Management:

- Set an example in waste segregation and proper waste disposal.
- Educate and encourage staff and students to follow waste management practices.

10. Cleanliness:

- Maintain personal and communal hygiene.
- Encourage a clean and organised workspace and common areas.

11. Modest Behaviour:

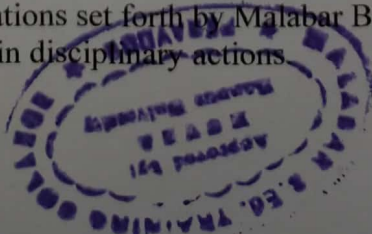
- Demonstrate modesty and professionalism in behaviour and appearance.
- Uphold the values and reputation of Malabar B.Ed. Training College.

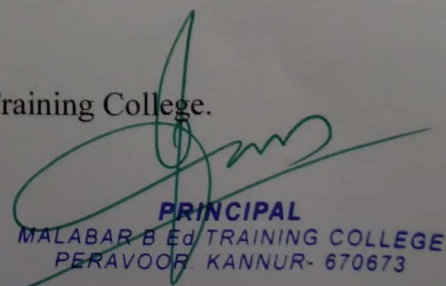
12. Professionalism:

- Demonstrate professionalism in all interactions with students, colleagues, and stakeholders.
- Uphold the ethical standards of the college.

13. Compliance:

- Adhere to all rules and regulations set forth by Malabar B.Ed. Training College.
- Non-compliance may result in disciplinary actions.




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14.Reporting Violations:

- Report any violations of this Code of Conduct to the appropriate authorities

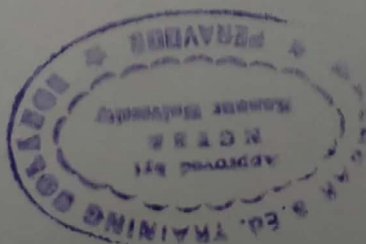
TEACHERS AND THEIR RESPONSIBILITIES:

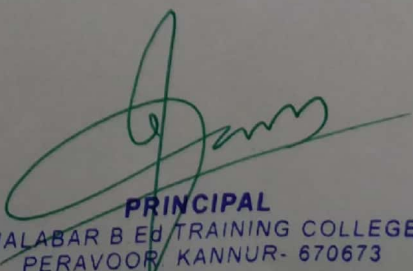
Teacher should:

- Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- Manage their private affairs in a manner consistent with the dignity of the profession;
- Seek to make professional growth continuous through study and research;
- Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge;
- Maintain active membership of professional organisations and strive to improve education and profession through them;
- Perform their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication.
- Discourage and not indulge in plagiarism and other non-ethical behaviour.
- Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition;
- Co-operate and assist in carrying out the functions relating to the educational responsibilities of the college and the university, such as: assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation.
- Participate in extension, co-curricular and extra-curricular activities, including community service.

Approval and review details

- Approval authority: Governing body
- Administrator: Principal
- Approved on : 14/08/2022
- Next review date: May 2025




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